

Ravindaranaath Rajaram Jeiprakash

PROJECT COORDINATOR – Financial Acumen, Data Analysis & Agile Methodologies

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SKILLS

- **Project Management Tools:** Jira, Confluence, MS Project, Trello, Asana for planning, tracking, & reporting.
- **Scheduling & Timeline Management:** Gantt chart creation, milestone tracking, and resource allocation.
- **Project Data Analysis:** Building dashboards, KPI, reporting using Excel, Power BI, and project analytics.
- **Methodologies:** Agile methodologies, predictive (Waterfall), and hybrid approaches for full project lifecycle.

WORK EXPERIENCE

Project Consultant

August 2022 – February 2025

Nutz Technovation Private Limited

Ontario

- Coordinated 20+ cross-functional project teams, optimizing agile sprint planning, backlog grooming, and retrospectives, achieving 98% milestone completion and ensuring communication across digital product teams.
- Standardized project documentation templates and knowledge repositories for 15+ digital rollouts, reducing onboarding time by 25% and improving audit readiness approvals through version-controlled confluence spaces.
- Tracked and reported KPIs for 40+ product releases, driving a 35% increase in stakeholder visibility by integrating real-time dashboard automation, JIRA ticket analytics, and automated status reporting for leadership.
- Facilitated 60+ project meetings, leveraging structured agendas, action item tracking, and escalation protocols to resolve 95% of follow-up tasks within deadlines, improving overall team accountability and project velocity.
- Managed risk registers and issue logs for all client projects, reducing critical issues by 30% through different risk identification, mitigation planning, and stakeholder alignment using RACI matrices and risk heatmaps.

Assistant Manager – Project Coordinator

December 2021 – July 2022

Redington Ltd

India

- Scheduled 25+ project deliverables using advanced Gantt charting, timeline management, and dependency mapping, achieving 95% on-time completion and minimizing schedule slippage through critical path analysis tracking.
- Consolidated requirements from 30+ stakeholders, reducing scope change by 28% via change control board, requirements traceability matrices, and assessment workshop to ensure project alignment with business objectives.
- Developed resource allocation matrices for 10+ project teams, optimizing utilization and decreasing idle time by 20% through workload balancing, skills gap analysis, and automated timesheet integration with ERP systems.
- Presented 12+ project status updates to leadership, increasing transparency and risk awareness by 50% by interactive dashboards, milestone burndown charts, and risk-adjusted progress reporting in executive review.
- Implemented onboarding and training plans for 6 new hires, accelerating team integration and boosting task completion by 35% by creating competency frameworks, mentorship programs, and knowledge transfer sessions.

Assistant Manager

October 2017 – December 2021

Reliance Jio Infocomm Private Ltd

India

- Managed 100+ network rollout schedules, achieving 99.9% adherence to project plans by utilizing critical path analysis, resource leveling, and dependency tracking to optimize delivery timelines and minimize bottlenecks.
- Compiled and analyzed deployment data from 2000+ site implementations, identifying trends and patterns that improved resource forecasting accuracy by 22% using analytics, dashboards, and predictive modeling techniques.
- Coordinated resolution of 70+ project escalations, reducing average response time by 45% through implementation of communication channels, escalation matrices, and centralized ticketing systems for incident management.
- Maintained project risk logs, minimizing major incidents by 30% through early identification, quantitative risk assessment, and execution of mitigation strategies using Monte Carlo simulations and scenario planning.
- Facilitated project knowledge transfer and onboarding sessions for 10+ team members, improving ramp-up speed and team collaboration by 35% through training modules, peer learning, and skills development workshops.

EDUCATION

PGD – Global Business Administration

September 2024 – March 2025

Ontario College of Business & Technology, Ontario

PGD – Project Management

September 2022 – April 2023

Fleming College, Ontario

Bachelor's Degree – Electronics and Communication Engineering

August 2013 – April 2017

Sri Sairam Institute of Technology, India

CERTIFICATIONS

- **Project Management Professional (PMP®)**
- **Certified Associate in Project Management (CAPM®)**
- **Fortinet Network Security Expert – Associate (NSE)**
- **Published Research:** Automated Trolley System for Airport